



**Appendix H:
Employee Storm Water Compliance
Training Program Outline**



Storm Water Compliance Training Program

Introductory Training:

- Given to:** Any KB Home employee who primarily and directly supervises construction activity in the field.
- Format:** Approximately 2-hour on-line training course followed by an on-line exam.¹
- Certificate:** Successful completion of the course will result in the attainment of a Storm Water Compliance Training Certificate.
- Contents:** The basics of a successful Introductory Storm Water Compliance Training Program for the homebuilding industry, from a field perspective:
- *Regulatory Overview* (10 minutes)
 - Brief overview of the Clean Water Act and EPA's Storm Water Regulations, and their relationship with the State Storm Water Programs
 - Background on the Consent Decree
 - *Storm Water 101* (20 minutes)
 - Storm water pollutants and discharges
 - Storm water controls and practices
 - Non-storm water pollutants and discharges
 - Non-storm water controls and practices

¹ The projected timeframes for each training module in this syllabus are based on the approximate time needed to cover each topic in an e-learning environment. Actual times may vary depending on each individual trainee. If presented in a live setting, the actual times may be two to three times longer.

- *Storm Water Permitting Basics* (20 minutes)
 - Regulated jobsites and discharges
 - Regulatory authorities and their permits
 - Notices of Intent (or similar forms)
 - Consent Decree requirements (pre-construction inspection review)
- *Contents of a Storm Water Plan* (20 minutes)
 - KB Home development guidance
 - Maps
 - Storm water BMP's
 - Non-storm water controls and practices
 - Signatures
- *Jobsite Inspections* (20 minutes)
 - Forms
 - Frequency
 - Signatures
 - Maintenance
 - Recordkeeping
 - Government inspections (federal, state and local)
 - Consent Decree requirements (inspection form, maintenance tracking program, and signature requirements)
- *Quarterly Compliance Inspections and Reporting* (10 minutes)
 - Quarterly Compliance Inspections by the Division
 - Internal reporting
 - National Compliance Summary Report
 - Sanctions for non-compliance
- *Contractor Oversight* (10 minutes)
 - Contracts
 - Educational material
 - Signage
 - Sanctions for non-compliance
- *Winding Down a Jobsite* (5 minutes)
 - Final inspection
 - Notice of Termination (or similar form)

- *Where to Get Help?* (5 minutes)
 - KB University
 - Internet resources
 - National, Division, and Site Storm Water Compliance Representatives
 - Storm Water Consultants